

IOSCO REGION EDUCATION SERVICE AGENCY

TRUANCY REFERRAL FORM

Date:

District:

School:

Grade:

Is child receiving special education services:

Yes

No

If yes, please attach a copy of the Manifestation Review Determination which was completed. (if one has not been completed, this truancy referral cannot be petitioned into the Court until one has been completed and is on file.

Student Name:

Birthdate:

Sex:

Race:

Street Address:

City:

Zip:

Father/Guardain Name:

Mother/Guardian Name:

Birthdate:

Address:

Home Phone:

Cell Phone:

Employer:

Employer Phone:

Do the parents live together?

Yes

No

Who has custody of this child?

Do you have documentation of custody on file:

Yes

No

County of Divorce:

Guardianship (if applicable) established by: Power of Attorney
(Attach copies of Power of Attorney or Guardianship)

Probate/Family Court

Comments:

Is there any possibility this child is homeless? Yes No

List other siblings within your district:

<u>Name</u>	<u>Birthdate</u>	<u>Grade</u>
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Date of 1st referral to Attendance Officer:

Date of 2nd referral:

What is referral for:	Attendance	School Incurrigibility	Both
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Attendance summary: (Attach copies of record)

Days Absent	% of Days Absent	Days Suspended
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Excused Absences	Tardies	Unexcused absence:
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Discipline summary if appropriate: (Attach copies of record)

Is child repeating current grade: Yes No

SUMMARY OF CONCERNS/INTERVENTIONS

Has the school administrator met with the student regarding attendance?	Yes, # of times:	No
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Has the school met with the parents in order to improve attendance?	Yes, # of times:	No
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Have the parents cooperated with school officials and are they concerned about their child's attendance or behavior in school: Yes No

Are absences relate to documented illness?	Yes	No
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Are absences related to head lice or cleanliness?	Yes	No
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Are absences related to undocumented illness?	Yes	No
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Is there any history of excessive absences in previous school years?	Yes	No
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Has the student been tested for special education/504 services?	Yes	No
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Date of testing:

Is the student failing or at risk of losing credits?	Yes	No
Student's current grades: A B C D E		
Is the student currently involved with any Family or Probate Court?	Yes	No
Is the student/family currently involved with CPS/DHS?	Yes	No
Is the student currently meeting with your school counselor?	Yes	No
Is the student currently meeting with your school social worker?	Yes	No
Has the student been referred to public or private counseling?	Yes	No
Please list and attach documentation:		

Has the parent been notified that the school is obligated by law to make a truancy/educational neglect referral?

Yes Date and means of notification:

No

Recommendations for student:

Recommendation for parent:

Signature of person making referral

Date

Signature of administrator

Date

NOTICE: In accordance with the Michigan Juvenile Justice Benchbook, the Family Division of the 23rd Circuit Court, Iosco County would like you to know the following points regarding truancy referrals and legal action:

The Court has exclusive jurisdiction.....concerning a juvenile under 17 years of age who is found within the county if.....the following applies: “ The juvenile willfully and repeatedly absents himself or herself from school or other learning program intended to meet the juvenile’s educational needs, or repeatedly violates rules and regulations of the school or other learning program, and the Court finds on the record that the juvenile, the juvenile’s parents, guardian, or custodian, and school officials have met on the juvenile’s educational problems and educations counseling and alternative agency help have been sought.” MCL 712A.2(a)(4).

Further explanation has been provided as result of case law so the following is also applicable:

“In the case of a child in a special education program who allegedly repeatedly violates school rules, a school board may not petition the Court under MCL 712A2(a)(4) until administrative proceeding under the school code’s special education provisions have terminated and a final decision has been made that no program within the school system can adequately address the child’s special needs and satisfactorily develop the child’s maximum potential. Flint Board of Education v Williams, 88 Mich App 8, 17 (1979)