

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Secure/Mode Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: IOSCO RZSA

Date of Drill: 11/21 Time drill was held: 8:45 (pm/am)


Exact time required to evacuate/shelter/secure: 8:47-8:54 From 1st Alert - All Clear Alert -

Total Participants: 109 7 Minutes

Remarks: 2 doors barricaded and NOT locked, need to be locked
Barricaded - ALL CLEAR will only be from K-12 Alerts From now on.
 This report is for emergency drill # 4 for school year 22-23.

Name of person conducting drill: Stephanie Conkli / Jay Young

Title of person conducting drill: SCLO / Principal

Signature of person conducting drill: Stephanie Conkli 

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____
AND
- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____
OR
- Fire (fire chief or designee)
Name & Title _____