

**School Emergency Drills  
Documentation Form**

Type of Drill

Time of Drill

- |   |                                       |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> #4 Fire Drill (5 required)    | <input type="checkbox"/> Standard     |
| <input type="checkbox"/> Tornado Drill (2 required)               | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Secure/Mode Drill (3 required) | <input type="checkbox"/> Recess       |
|   | <input type="checkbox"/> Other Events |

Name of Reporting School: Tosco R.E.S.A.

Date of Drill: 3/30/2023 Time drill was held: 12:50 (pm/am)

Exact time required to evacuate/shelter/secure: 2 minutes 36 seconds

Total Participants: 103

Remarks: Confusion about alert sound.

This report is for emergency drill # 8 for school year 22-23.

Name of person conducting drill: Stephanie Conklin / Jay Young

Title of person conducting drill: SCLO / Principal

Signature of person conducting drill: Stephanie Conklin

Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title \_\_\_\_\_  
**AND**
- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_  
**OR**
- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_